



MINUTES OF THE ANNUAL GENERAL MEETING OF THE COMMUNITY COUNCIL HELD
ON MONDAY JUNE 11TH 2018 IN DALGETY BAY PARISH CHURCH HALL

1 ATTENDANCE LIST, APOLOGIES and DECLARATIONS of INTEREST

Community Council - P Vincent (PV) (Secretary), J Hutchison (JH), D Coleman (DC) (Vice Chair), S Iveson (SI)(Treasurer), P Franklin (PF), A Saunders (AM), Steven Leckie (SL)

Fife Councillors - Cllr D Dempsey, Cllr D Barratt

Apologies –J Wootton, Cllr A McGarry

Members of the Public - 6

Declarations of Interest – None.

2 ANNUAL REPORT

Attached as Appendix A.

3 TREASURERS REPORT

Attached as Appendix B.

4 ELECTION OF OFFICE BEARERS

CHAIR:

Nominations: John Wootton: Proposed: JW, Seconded PV
Steven Leckie: Proposed: SL, Seconded SI

Voting: John Wootton: 5
S. Leckie: 2

Elected: John Wootton

Vice Chair:

Nominations: Dave Coleman: Proposed: DC, Seconded SI
Steven Leckie: Proposed: SL, Seconded PV

Voting: Dave Coleman: 5
S. Leckie: 2

Elected: Dave Coleman

Treasurer:

Nominations: Shirley Iveson: Proposed: SI, Seconded SL

Voting: Shirley Iveson: 7

Elected: Shirley Iveson

Secretary:

Nominations: Paul Vincent: Proposed: PV Seconded SL

Voting: Paul Vincent: 7

Elected: Paul Vincent

5 AOCB

Paul Vincent suggested that subcommittees were not working and that they should be replaced by individuals given actions to follow up and report back to the Community Council. This was agreed

Paul Vincent felt that the Schedule of meetings was not working and suggested that we return to the 10 meetings per year missing July and December. This was agreed.

Paul Vincent suggested that the date of the meeting should be changed to the first Monday of the Month. This was agreed.

The meeting closed and the June meeting of the Community Council followed.

Phil Evans was accepted as a member of the Community Council.

These minutes were approved at the Dalgety Bay & Hillend Community Council meeting on the 6th August 2018. The minutes were proposed to be a true record by S Leckie and seconded by P Franklin.

APPENDIX A

ANNUAL REPORT

**Dalgety Bay and Hillend
Community Council**



**Annual Report of
Dalgety Bay & Hillend Community Council**

**Compiled by:
J Wootton – Chairman
Paul Vincent– Secretary
11th June 2018**

Introduction

2017/18 has been another year of change and transformation for the Community Council (CC). We have seen a new intake of members the CC membership refreshed and as a consequence the new members are going through the early stages of establishing themselves and understanding their roles and responsibilities bringing with them enthusiasm to contribute in any way they can. The following is a summary of the principal activities of the CC in 2017/18.

1. Membership

The community council is permitted to have a maximum of 19 members on the council and we seem to be hovering around the 50% mark. We had 5 new members join last year after expressing their interest at the last AGM.

2. Diary

The Diary has gone from strength to strength the new colour format continues to be a success with readers and advertisers. The encouraging news is that through its popularity with local businesses for advertising, the Diary continues to be self-supporting and although we have had reports of delivery issues, we are working with the printers to resolve these issues.

3. Planning Issues

The Community Council continue to monitor planning applications and engage with the public and planning authorities as appropriate. The main planning application that the Community Council became involved in during the period was for a Gas Powered Generating station near Hillend. Residents of Hillend and the applicant all came to Community Council meetings and as a result the public were encouraged to address their concerns to the planning committee. The applicant has now withdrawn his application for the generating station.

4. Consultations

The Edinburgh Airport Authority (EAA) Airspace Change Programme proposal continued to be a hot topic for residents in the Bay and surrounding towns. Following on from Consultation 2 in 2017 the airport submitted their proposal to the CAA, which they rejected. The EAA then initiated a Supplementary Consultation, which they are required to do before resubmitting their changed proposal.

Louise Gunstensen, a local resident volunteered to be co-opted onto the Environmental sub-committee as a subject matter expert to represent the community council on all matters related to any proposed flight plan change proposal by Edinburgh Airport authority. Louise and Helena Paul from Blackness CC organised a public meeting to raise awareness of the EAA's change to their plans. The meeting experienced a large turn out from the community with standing room only. It successfully increased the awareness of the misinformation in the documentation provided by the EAA to support their new flight plan proposals. After Consultation 2 the authority submitted a preferred flight plan which has a negative impact on the residents of Dalgety Bay that was not represented or discussed during Consultation 2.

The flight path put forward would see the number of flights and allowable flying hours significantly increased from the flights today. Due to the tight turning circle of this proposed flight path the height of the aircraft over Dalgety Bay would be as low as 4,000ft. More details can be found at :- <http://www.letssofar.com/>. The meeting successfully underlined the importance of residents submitting their personal response via the official channels to the flight plan proposals.

5. Festive Lights

One of the actions, which rolled over from the previous year, was to find a solution for funding of the festive lights. The environmental subcommittee took ownership of resolving the ongoing challenge of providing Festive lights. After discussions with Fife Council representatives, the council agree to take responsibility of erecting and taking down the festive lights owned by the Community Council for Dalgety Bay for the next 3 years.

6. TIMMS Trophy

This year the award went to Peter Collins of Blooming Lovely. Members of the community nominated Peter for his contributions to the environment around Dalgety Bay. The judges of beautiful Fife 2017 noted "The many colourful planters provided by Peter on the islands and roundabouts brighten up these areas." Peter also worked with the local schools to create the Poppy field where he involved pupils for Dalgety Bay Primary School.

7. Town Floral Enhancements

The results of the judging of Dalgety Bay and Dalgety Bay in the Beautiful Fife awards were released in September 2017. Hillend achieved Silver and despite the sterling efforts of Mike Gourlay and his helpers and those of Peter Collins who placed the floral enhancements around the town in the shape of tubs, boats and pots, the points achieved are almost the same as last year. The overall score was up 3 points across the three categories that they are judged against. These were Horticultural Achievement (up 2 points); Environmental Responsibility (up 1 point); Community Participation (no overall change). The score of 153 out of 200 achieved this year was just inside the threshold for Silver Gilt and to move up to Gold, the score would need to increase by a minimum of 17 points. There is no easy way to achieve this except by increasing the score in every element of each section.

8. Participatory Funding

The following organisations received assistance from the remaining Fife Council Participatory Budget funds provided to the CC in 2016/2017: DB Bowling Club Schools Initiative, DB Horticultural Society Show and Inverkeithing High School Awards.

9. Twinning with Ócsa

The Twinning Association held 4 public meetings since their AGM last June. Attendance was low for all of the meetings and the CC have informed the twinning association that we could not support a signing of the twinning agreement this year but that we do support the ongoing bond of friendship agreement.

10. Foreshore Progress Summary

DIO have advised that the remedial work for the Foreshore radiation is on course to be completed in 2019. This is however dependant on the tendering process being successfully completed in the next few months. This appears to be out of the direct control of DIO, however DIO will continue to advise the Community Council of the progress of the project. SEPA have stated that they continue to monitor the foreshore and there has been no significant change to the level of radioactive particles found.

11. Woodlands Ownership

The Community Council are the owners of several pieces of land and Woodlands with Dalgety Bay. Recently it came light that there were some issues regarding the limits of liability associated with lander ownership and its trustees. Research and discussion is ongoing with lawyers on behalf of the CC regarding ownership models for the Community Woodlands. The Woodland Group are also researching a different way forward with regard to security of liability for ownership of the community woodland and the other areas of Dalgety Bay owned by the Community.

12. Community Gathering

The CC facilitated a community-gathering event in September 2017. The goal of the gathering was to bring together as many of the volunteer groups who are active in the Dalgety and provide a platform for them to share their goals and challenges with others and provide opportunity to network with other groups. Over 20 groups attended and the feedback from the attendees was that it was a very worthwhile event. It highlighted a few common issues the groups were experiencing such as a access to reasonable priced facilities to meet and difficulty in getting volunteers to become on their committees members.

13. Membership concerns

We finished the year with a drop in membership once again. Last year the CC Secretary Roy Green decided to step down from the council but offered to continue helping with the diary. We are grateful for his contribution in the past and for his ongoing support with the diary. Paul Vincent and David Coleman have taken up the role of Secretary and Vice Chair respectively.

As has been stated in previous Annual reports the Community Council can only reflect and implement the views and wishes of the community. This requires involvement and engagement of the members of the community. In order to represent the community it needs the residents to accept that this is their community, their community council and that they must take ownership and contribute to the activities of the council. Please attend the community council public meetings where you will meet your local Ward councillors, community police, and community councillors and take the opportunity to openly discuss the local issues that affect you and your family. We look forward to seeing you at our future meetings.

APPENDIX B

TREASURERS REPORT

Financial report 2017/18

This year saw the first revenue from the Diary since publication and distribution was taken over by Printing Services Scotland Ltd

The bank account with RBS is very old and no longer supports direct debits and RBS will shortly be phasing out the cheque service. A new treasurer's account will be applied for with Bank of Scotland this account will support direct debits, cheques and online banking services.

Robson Forth has kindly examined this year's accounts free of charge (see right)

Total funds at 31 March 2018 **£6410.23**

Breakdown of funds held at 31 March 2018

Fife Council Participatory Budget £1039.35 (restricted)
 Fife Council Administrative Grant £1012.48 (restricted)
 Muirdean Trust Funding £ 500.00 (restricted)
 Fife Council Floral Grant £ 45.12 (restricted)
 Future Playpark project (donation) £ 200.00 (restricted)
 £ 2796.95

Unrestricted funds £ 3613.28

DUNDEE BAY AND HILLHEAD COMMUNITY COUNCIL
 INCOME AND EXPENDITURE ACCOUNT FOR YEAR ENDING 31ST MARCH 2018

	2017/18	2016/17
INCOME		
FC Administrative Grant	1012.48	1012.48
FC Floral Grant	45.12	45.12
Diary Advertising	1571.00	0.00
Diary Income	0.00	0.00
Bank Interest	1.55	41.72
Christmas Gift Certificates	0.00	1590.00
Muirdean Trust Grant	0.00	1112.00
Donations	212.00	0.00
General Ledger Balance	44.96	0.00
Forward from Previous Month	85.00	4175.07
	4175.07	1114.22
EXPENDITURE		
FC Grants and Donations	1039.35	1039.35
Open Field Club Grants	1000.00	1000.00
Town Centre Mats	0.00	4500.00
Diary Printing	0.00	450.00
Christmas Lights	0.00	1840.00
Muirdean Trust	0.00	500.00
FC Administration Fee	2.00	0.00
Admin Office Costs	1.47	1176.23
	1542.82	8611.58
Income over expenditure	2632.25	2532.64
Statement of Funds	11,018,238	11,018,238
Balance 01/01/17	8881.28	8881.28
Income over expenditure	2632.25	2532.64
Net of 31st March	11513.53	11413.92
Income over expenditure	1781.19	3998.26
FC Floral Grant	45.12	45.12
FC Administration Fee	2.00	0.00
FC Administration Costs	1.47	1176.23
	51.59	1221.35

Notes:
 1. Administrative charges are 1781.47 accepted
 2. Fife Council Administrative Grant
 3. Included in the previous year's accounts

Signed: *Robson Forth* Treasurer Date: 02/05/18

In accordance with the instructions given to us, we have reviewed the accounts above and the supporting records and information and explanations supplied to us, and we report that they are in accordance therewith.
 We have not been instructed to carry out an audit of the accounts.
 This report is made to you in accordance with the terms of our engagement, our work is undertaken to enable you to make the accounts your own and for no other purpose, in the future events determined by law, we do not accept responsibility for anyone other than the committee of Dundee Bay and Hillhead Community Council as a body, for the work or for this report.
 You are solely responsible for the accounts for the period ended 31 March 2018.

Robson Forth Ltd
 ROBSON FORTH LTD
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